

# COUNCIL MEETING AGENDA

Casper City Council  
City Hall, Council Chambers  
Tuesday, August 17, 2021, 6:00 p.m.



## COUNCIL POLICY PUBLIC STATEMENTS

- I. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, or Second or Third Reading Ordinance, Must Submit a Request to the City Clerk's Office by 12:00 Noon on the Monday Immediately Preceding the Council Meeting, or May Speak During the Communications From Persons Present.
- II. When Speaking to the City Council Please:
  - Clearly State Your Name and Address.
  - Direct all questions/comments to the Mayor and only the Mayor.
  - No personal attacks on staff or Council.
  - Speak to the City Council with Civility and Decorum.
- III. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.
- IV. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- V. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.  
(These Guidelines Are Also Posted at the Podium in the Council Chambers)

*\*Please silence cell phones during the City Council meeting.\**

**Entrance to the meetings is the east door off David Street. Face coverings are encouraged for those individuals who have not been fully vaccinated against COVID-19. Public input via email is encouraged: [CouncilComments@casperwv.gov](mailto:CouncilComments@casperwv.gov).**

## AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE AUGUST 3, 2021 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON AUGUST 11, 2021

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4. CONSIDERATION OF MINUTES OF THE AUGUST 3, 2021 EXECUTIVE SESSION – ON-GOING INVESTIGATION, LAND ACQUISITION AND LITIGATION
5. CONSIDERATION OF BILLS AND CLAIMS
6. BRIGHT SPOTS IN OUR COMMUNITY – CHILDHOOD CANCER AWARENESS MONTH – JASON’S FRIENDS
7. COMMUNICATIONS
  - A. From Persons Present
8. ESTABLISH DATE OF PUBLIC HEARING
  - A. Consent
    1. Establish September 7, 2021, as the Public Hearing Date for Consideration of:
      - a. Transfer of **Retail Liquor License No. 11** From JJBB, LLD d/b/a **Partytime Liquor**, Located at 1335 South McKinley to Hayden and Loflin, INC, d/b/a **Local Liquor and Lounge**, Located at 4120 Centennial Hills Suite 200.
9. PUBLIC HEARINGS
  - A. Ordinance
    1. Ratifying all Actions Previously Taken Concerning City of Casper, Wyoming, **Local Assessment District No. 157 – Arrowhead Road and Jade Avenue Roadway Improvements**.
  - B. Resolution
    1. Adoption of the **Fiscal Year 2022 Budget Amendment #1**.
  - C. Minute Action
    1. Transfer of **Retail Liquor License No. 28** from 307 Bar, LLC, d/b/a **307 Bar** Located at 4370 South Poplar Street to Sunrise Center Entertainment, LLC d/b/a **Let it Roll**, Located at 4370 South Poplar Street.

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## 10. THIRD READING ORDINANCES

- A. Review of Seven Ordinance Adopting the **Various 2021 Editions** of the **International Building Codes**.
  - 1. 2021 International Building Code
  - 2. 2021 International Residential Code
  - 3. 2021 International Mechanical Code
  - 4. 2021 International Plumbing Code
  - 5. 2021 International Fuel Gas Code
  - 6. 2021 International Existing Building Code
  - 7. 2021 International Fire Code
  - a. Communications from Persons Present
  
- B. Updating and **Amending Chapter 5.08** of the Casper Municipal Code (**Alcoholic Beverages**).
  - 1. Communications from Persons Present

## 11. SECOND READING ORDINANCES

- A. **Zone Change** of the **Back Nine Addition PUD** (Planned Unit Development) to R-2 (One Unit Residential), R-3 (One to Four Until Residential) and C-2 (General Business).
  - 1. Communications from Persons Present
  
- B. Vacation, Replat and Zone Change Creating the **Trails West Estates No. 5 Addition**.
  - 1. Communications from Persons Present

## 12. RESOLUTIONS

- A. Consent
  - 1. Authorizing a Contract with **Nelson/Nygaard Consulting Associates, Inc.**, for the **City of Casper Complete Streets & Ordinance Plan** in an Amount not to Exceed \$97,875.
  - 2. Authorizing a Contract for Professional Services with **Civil Engineering Professionals, Inc.**, for the **East Yellowstone Intersection Improvement Study**, in an Amount not to Exceed \$39,990.
  - 3. Approving Amendment No. 1 to the Professional Services Contract with **Toole Design Group, LLC**, for the **Casper Area Metropolitan Planning Organization's (MPO) Casper Area Bicycle and Pedestrian Plan Update**.
  - 4. Authorizing Lease Agreement with the **St. Anthony's Tri-Parish Catholic School**.

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12. RESOLUTIONS (continued)

A. Consent

5. Authorizing Lease Agreement with the **Casper Figure Skating Club**.
6. Authorizing a Contract for **Outside-City Water Service** with **James P. Hageman and Kyra K. Hageman**.
7. Telecommunication **Right of Way Use Agreement** with **Advanced Communications Technology, Inc.** (DBA Range).
8. Authorizing a **Procurement of Goods Agreement** with **Keenan Supply Casper**, in the Amount of \$37,084.89, for Grit Removal System Piping and Fittings for Use at the Sam H. Hobbs Wastewater Treatment Plant (WWTP).

13. MINUTE ACTION

A. Consent

1. Authorizing the Purchase of One (1) New **Small Area Mower** from **Midland Implement Co.**, Billings, Montana, in the Total Amount of \$33,667, for Use by the Mowing Division of the Parks and Recreation Department.
2. Authorizing the Purchase of Two (2) New **One-Half Ton Pickup Truck Police Vehicles** from **Greiner Ford**, Casper, Wyoming, to be Used in the Casper Police Department, for the Total Amount of \$70,860.
3. Authorizing the Purchase of One (1) New **58,000 Pound Tandem Axle Truck** with Dump Body from **CMI TECO**, Casper, Wyoming, in the Total Amount of \$139,789, for Use by the Casper Public Utilities Division of the Public Services Department.
4. Authorizing the Purchase of One (1) New **Container Delivery Truck with Stellar CCR Body** from **Floyds Truck CTR**, Casper, Wyoming, in the Total Amount of \$124,496, for Use by the Solid Waste Division of the Public Services Department.
5. Authorizing the Purchase of One (1) New **One-Ton Crew Cab 4x4 Pickup Truck with 9' Tilt Bed** and Accessories, from **Greiner Ford**, Casper, Wyoming, in the Total Amount of \$60,778, for Use by the Solid Waste Division of the Public Services Department.
6. Authorizing the Purchase of One (1) **New Transport Truck** from **CMI TECO**, Casper, Wyoming, for Use by the Solid Waste Section of the Public Services Department, in the Total Amount of \$115,597.

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13. MINUTE ACTION (continued)

A. Consent

- 7. Authorizing the Purchase of One (1) **New Side Loading, 27 Cubic Yard, Sanitation Truck** from **CMI TECO**, Casper, Wyoming, in the Total Amount of \$299,576, before Trade.
- 8. Authorizing the Appointment of **Ms. Rhonda Zimmerman** to the **Casper Housing Authority Board of Commissioners**.

14. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

15. ADJOURN INTO EXECUTIVE SESSION – LAND ACQUISITION

16. ADJOURNMENT

Upcoming Council meetings

**Council meetings**

6:00 p.m. Tuesday, September 7, 2021– Council Chambers

6:00 p.m. Tuesday, September 21, 2021 – Council Chambers

**Work sessions**

4:30 p.m. Tuesday, August 24, 2021 – Council Meeting Room

4:30 p.m. Tuesday, September 14, 2021– Council Meeting Room

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**ZONING CLASSIFICATIONS**

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYD	Old Yellowstone District

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